

Charities Buying Group Conference and Events

Presenter and/or Exhibitor Terms and Conditions

The Event – Charities Buying Group Conference 2017

The Organiser Charities Buying Group

Presenter and/or Exhibitor – any company or person making a presentation and/or ordering display space at the event

2. Presenter and/or Exhibitor application, allocation and payment

The presenter and/or exhibitor must apply for a presentation or stand allocation at the venue by emailing admin@charitiesbuyinggroup.com or by completing the booking form. Upon receipt of the email the Organiser will send an invoice for the full amount to the presenter and/or exhibitor. Payment terms are standard 14 days.

Stand allocations are assigned subject to availability. The Organiser reserves the right at any time to re-arrange the stand layout or allocation and compensation will not be given.

If the presenter and/or exhibitor fails to pay any sum due in the time and manner agreed herein, the Organiser may in writing require the presenter and/or exhibitor to forego the stand allocated without the Organiser being under any liability to refund or abate sums paid or due herein.

All costs are quoted in UK Sterling. Any sums transferred from outside the UK will be payable at the exchange rate applicable on the date of payment.

If the Organiser requires the services of a third party to retrieve any overdue sums, the presenter and/or exhibitor will be fully liable for all legal costs, court costs and professional fees.

3. Presenter and/or Exhibitor cancellation

Cancellations received in writing 90 days prior to the event date – 50% of all monies paid. Cancellations received in writing less than 90 days prior to the event date – no refund of monies paid will be permitted.

In the event of the presenter and/or exhibitor becoming bankrupt, going into liquidation or being under any appointment of a receiver, the Organiser reserves the right to cancel their booking and being under no liability to refund or abate any charges paid or due herein.

4. Change of date or venue/event cancellation

The Organisers reserve the right at any time to change the date and/or venue of the Event or to cancel it altogether if they deem it necessary

5. Equipment

Any electrical equipment or appliances, which the presenter and/or exhibitor propose to use for the Event, requires a current Portable Appliance Test (P.A.T.) certificate.

All stands, fittings and materials which the presenter and/or exhibitor propose to use for the Event must be fire-retardant in accordance with the appropriate legislation.

The Organiser reserves the right to require the presenter and/or exhibitor to remove anything from its stand which is not appropriately certified or which it deems unsuitable, in its absolute discretion. The Exhibitor will indemnify the Organiser against all actions, costs, claims and demands in respect of any breach of the provisions of this clause.

6. Insurance and security

The presenter and/or exhibitor should ensure that all items on his stand are covered by full and comprehensive insurance and that valuables are locked away at all times. The Organiser cannot accept responsibility for any losses incurred. The presenter and/or exhibitor is required to effect public liability insurance in accordance with clause 11.

7. Limitation on liability

The Organiser will not be liable for any errors appearing in any literature associated with the event.

8. Indemnity

The presenter and/or exhibitor shall defend, indemnify and hold harmless the Organiser from any loss, liability, claim or demand, including reasonable legal fees, made by any third party arising from any cause whatsoever in connection with the participation at the Event by the presenter and/or exhibitor, his agents, contractors or employees. The presenter and/or exhibitor should also ensure that it has its own Public Liability insurance, with an Indemnity Limit of at least [£2,000,000] per claim and such insurance policy must include an 'Indemnity to Principals Clause' including subrogation rights.

9. Breach of Terms and Conditions

If the presenter and/or exhibitor is in breach of any of the Terms and Conditions contained herein, the Organiser reserves the right, without notice to the presenter and/or exhibitor to offer the stand/sponsorship to another company or use it in any manner it deems fit. This shall not be construed as affecting the responsibility of the presenter and/or exhibitor to pay the full amount specified by the contract. Any dispute or enforcement shall be settled under English Law.